

Brownfields Assessment Cooperative Agreement Quarterly Report

Grantee Name: City of Bremerton
Cooperative Agreement Number: BF – 9604651 - 0
Start Date: 07/20/2006 End Date: 09/30/2009 Quarterly report number: #12
Date submitted: October 27, 2009 Federal fiscal quarter(s) covered by report: #3-2009
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Submitted by [if different]: Same as above
This Quarterly Report is provided to Joanne LaBaw, EPA Project Officer, by electronic copy

ACTIVITIES PERFORMED DURING THE QUARTER

Modifications to Work Plan or Budget: There is no change to the work plan or budget. The primary Contract remains the same.

Delays encountered during this reporting period include:

No delays to report this period.

Assessment Activities: None during this quarter. All assessment work under the Brownfields grant has been completed. Further assessment work is currently being performed under a TBA.

Redevelopment Activities: None during this quarter.

Community Involvement: No activity this period. The Community Involvement Phase is not anticipated until the TBA results are obtained and a full summary of all assessment activities can be prepared for communication to the public.

Meetings and Travel: No scheduled meetings and/or authorized travel to report this period.

Deliverables/Work Products: No deliverables or work product this report period.

ANTICIPATED ACTIVITIES NEXT QUARTER:

TASK 1 - PROJECT MANAGEMENT: Preparation of the Quarterly Progress Report and MBE/WBE Utilization Form.

TASK 2 - PUBLIC INVOLVEMENT: No activity anticipated in the next quarter.

TASK 3 - SITE CHARACTERIZATION:

No site characterization activities are anticipated in the next quarter.

BUDGET STATUS:

Please refer to Tables 1 and 2 below for a presentation of the current budget status.

FUNDS EXPENDED:

No grant funds were expended and no applications for payment were made during the quarter. A total of \$185,883.51 of the \$200,000.00 (92.94%) grant funds have been expended to date.

PROPERTY PROFILE FORM/FORM UPDATE:

No changes to report to the Property Profile this Quarterly Report.

Table 1 - Summary of Quarterly Expenses by Task for Report Period: 2-2009

Budget Categories	Task 1 (Project Management)	Task 2 (Public Involvement)	Task 3 (Site Characterization)	Total Quarterly Expenses	
Personnel	\$0	\$0	\$0	\$0	
Supplies	\$0	\$0	\$0	\$0	
Contractual	\$0	\$0	\$0	\$0	
Travel	\$0	\$0	\$0	\$0	
Total Direct Charges	\$0	\$0	\$0	\$0	
Total Current Quarterly Expenses	\$0	\$0	\$0	\$0	
Cumulative Overall Project Expenses	\$24,876.77	\$0	\$161,006.74	\$185,883.51	

Table 2 - Summary of Expenses by Category for Report Period: 3-2009

Budget Categories	Budgeted Amount	Previously Expended	Expenses this Quarter	Total Cumulative Expenses	Balance
Personnel	\$16,000	\$27,583.05	\$0	\$28,501.42	- <i>\$12,501.42</i>
Supplies	\$500	\$10.48	\$0	\$10.48	\$489.52
Contractual	\$181,500	\$155,361.96	\$0	\$155,913.21	\$25,586.79
Travel	\$2,000	\$1,458.40	\$0	\$1,458.40	\$541.60
Total Direct Charges	\$200,000	\$184,413.89	\$0	\$185,883.51	\$14,116.49
Total Cumulative Expenses	\$200,000	\$184,413.89	\$0	\$185,883.51	\$14,116.49

Attachment: MBE/WBE Utilization Form-Federal for Fiscal Quarter 3 (Apr-June, 2009).